

Department
(Include Street Address)

Pamela Williams
Assistant Administrator, FEMA Grant Programs Directorate
Assistance to Firefighters Grant Branch, DHS/FEMA
400 C Street SW, 3N, Washington, DC 20472-3635

Grant Name & ID Number

Re: **[Organization Name]** AFG Application **[Grant ID]**

Contact at Agency

Dear Assistant Administrator Williams,

I am pleased to offer this letter supporting the **[Organization Name]**'s application for funding through the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grant (AFG) program.

Paragraphs to outline the
proposal and use of funding

The **[Organization]** is seeking AFG funding to modernize its communications equipment to ensure adequate fire response capabilities and firefighter safety. The Department is specifically planning to replace all 50 of its portable radios that were purchased over 10 years ago and have exceeded their expected useful life.

The aging radios have been experiencing frequent issues that disrupt communications during emergencies and create additional risks for firefighting personnel and those they serve. Replacing them with modern, P-25 compliant radios is an urgent public safety priority for the community. It will also strengthen interoperability with neighboring jurisdictions and regional emergency response partners participating in mutual aid agreements.

Description of regional and
community benefits

This proposed investment comes at a time when **[Organization]** is facing growing demands and challenges. The Department already responds to over 10,000 calls for service annually; meanwhile the community and broader region are experiencing significant development and population growth. Reliable communications equipment will become increasingly important in the years ahead, and AFG funding is necessary to address resource gaps and pursue these upgrades without further delay.

Thank you in advance for your full and fair consideration of **[Organization]**'s application. Please contact my office if you have additional questions related to this submission.